

TENNESSEE WESLEYAN COLLEGE

Residence Hall Application

Residence hall accommodations and roommate assignments are made on a first-come, first-serve, space-available basis from the date you and your roommate (if applicable) complete and return your Residence Hall Application Form and Residence Hall Housing Agreement Contract.

Office Use Only
Date Rec. _____

This form should be completed by the student (not parent) who plans to attend TWC and live in the residence halls.

Full Name _____ Preferred Name _____ Birthdate (M/D/Y) ___/___/___

Address _____ City _____ State _____ Zip _____

Phone Number () _____ Cell Phone Number () _____ Email Address _____

Year in College: FR SO JR SR+ Sex: Female Male

New Student Returning Student Transfer Student

Applying for Term: Fall _____ Year Spring _____ Year Summer _____ Year

Room/Building Preference: Keith Hall (women): Double Room Private Room (if available) - *Additional Fees Apply*
 Fowler Hall (men): Double Room Private Room (if available) - *Additional Fees Apply*
 Wesley Commons (co-ed) *All Rooms are Single Occupancy*
 Nocatula Apartments (co-ed) *All Rooms are Single Occupancy*

Room Number Preference: _____

Roommate Preference: (list names and addresses)

(This request will be fulfilled only if both students involved request one another.)

Major: _____ Minor: _____

List your hobbies/interests: _____

PLEASE CHECK ALL THAT ARE APPROPRIATE:

Are You An Athlete: No Yes (Sport: _____)

Type of person you prefer for a roommate: (Check all that apply)

Christian Same Major Outgoing Studious International Athletic

Extra-Curricular Activities: (Check all that apply)

Cheerleader Music Intramurals Sorority/Fraternity Other (List _____)

Do you have any health-related problems that would affect standard residential life? Yes No

If yes, please explain: _____

HOUSING ASSIGNMENTS WILL BE MAILED OUT BY JULY 15th. 

If you have any questions concerning housing, please call the Residence Life Office at 423-746-5255.

RESIDENCE HALL AGREEMENT

- I. **Residence Requirement:** Students taking twelve or more credit hours are required to live in College housing unless they meet the off-campus exemption policy outline in the Student Handbook.
- II. **Period of Agreement:** The residence hall contract period begins on the day you move in and ends on the designated residence hall closing day and time of each semester. Residents must be enrolled in Tennessee Wesleyan College classes in order to occupy their residence hall space.
- III. **Termination of Agreement:** This agreement shall be terminated at the discretion of the College if any of the following occur:
 1. The student fails to fulfill financial obligations specified by the College.
 2. The student withdraws from the College, or if the student loses status as an enrolled student for any reason. In such circumstances, the student will be given 24 hours to vacate the premises.
 3. The student graduates from the College prior to the end of the academic year, or if the student does not re-enroll for the subsequent semester.
- IV. **Refund Policy:** If a resident student withdraws from the College, a refund of one-half the charges for room and board will be given through mid-term. Special consideration will be given to a student who withdraws because of illness, physical disability, or other serious causes. In the event a resident is granted permission in the course of a semester to move to a non-College residence, any refund of room and board charges will be at the discretion of the Vice President for Student Life.
- V. **Room Deposit:** All resident students pay a \$100 room deposit at registration. **There will be no refund of room deposit if a student moves off campus during the term of this contract.** Lost keys will result in the current fines for the residence hall.
- VI. **Occupancy:** A room must be occupied only by the person(s) properly assigned to the room. Room assignments are not transferable and occupancy by a student or other person without authorization is not permitted. A student who is not occupying his/her assigned space by the first day of class will be considered a "no show" and may lose that space.
- VII. **Breaks:** **Students must vacate the hall during posted holiday or vacation periods (Thanksgiving, Christmas and Spring Break).** Seniors graduating in May are allowed to stay in the halls through graduation. Halls close to all other students at noon the day after final exams, both semesters. Residents are required to check-out within 24 hours of their last exam during exam periods. **Students who remain in Athens during break times are responsible for securing lodging off-campus or be charged \$15 a day for a set period of time.**
- VIII. **Residence Hall Facilities and Polices:** The residence halls are considered private property, reserved for the exclusive use of resident students, invited guests, and authorized College personnel. Residents are responsible for abiding by all College and Residence Hall Policies and for informing their invited guests of the policies. Residents are held responsible for the behavior of their guests and all activities originated from their assigned rooms. Violations of any provisions in this agreement or those outlined in the Student Handbook will be considered a violation of the Housing Agreement and are subject to disciplinary action and/or removal from the College residence halls.
- IX. **Responsibility for Personal Property:** The College assumes no responsibility for theft, destruction, or loss of money, valuables or other personal property of the student which occurs in the residence hall rooms, common areas, storage areas, or grounds prior to, during, or subsequent to the period of the agreement. The College does not carry insurance on personal property of residents. Each resident is encouraged to obtain personal property insurance to cover loss or damage of his/her belongings.
- X. **Check-out Procedures:** When moving out of a residence hall room, residents must clean their room, complete the proper paperwork with residence hall staff and return their keys. Failure to do so will result in charges for improper cleaning, improper check-out, and a lock change, in addition to charges for any damages.
- XI. **Consolidation:** During the year it may be necessary to assign a student to a room where a vacancy exists. Residents may be asked to consolidate with another student at any time, especially when reserving for the upcoming fall semester.
- XII. **Destroying, Damaging, or Tampering with Property:** Failure to respect residence hall property and any other property which is not your own is prohibited. Residents may be assessed restitution for any damages incurred.
- XIII. **Private Rooms:** Private rooms are allotted on an availability basis with priority given to students with higher classification (Sr., Jr., Soph., Fr.). Private rooms are not guaranteed. If a vacancy occurs in your room, you will have two weeks to find another roommate, after which, someone may be assigned to your room or you may be asked to move into another room in your residence hall. Students occupying a private room must sign the private room agreement.
- XIV. **Room/Hall Personalization:** There shall be no painting of walls allowed. No holes may be drilled or nailed into any wall.
- XV. **Right of Entry:** Student agrees to authorize College personnel to inspect the premises for purposes of inventory, fire protection, sanitation, safety, maintenance and enforcement of College rules.

The Housing Agreement is not a comprehensive document of housing policies and procedures. Students are responsible for knowing and observing College residence hall policies and procedures as stated in the [Student Handbook](#).

I agree to the conditions of the Housing Agreement, the residence hall rules and regulations as stated in the Student Handbook. I understand my obligation to abide by these conditions and that violation of these rules could result in a termination of the Housing Agreement or other disciplinary action pursuant to the rules, regulations and policies of Tennessee Wesleyan College.

Print Name

Student Signature/Parent or Guardian (if student is under 18 years of age)

Date

PLEASE RETURN APPLICATION TO: Student Life Office; Tennessee Wesleyan College; 204 East College St.; Athens, TN 37303