

**Tennessee Wesleyan College
Human Resources Spring Workshop
January 7, 2009**

Lunch Provided

- I. Accreditation Visit Overview - Dr. Steve Condon, President**
 - a. Purpose
 - b. Changes in the Process
 - c. Time lines & Activities
 - d. Onsite Visits Logistics
 - e. What Next?
 - f. Best/Worst Cases Scenario
 - g. Your Role

- II. What is the Quality Enhancement Plan (QEP) - Dr. Suzanne Hine, V.P. for Academic Affairs**

- III. Human Resources Update - Pam Davis, Human Resources Director**
 - a. 2009 Form W-4
 - b. Staff Handbook on TWC Website
 - c. Sign-In Sheet

- VIII. Closing Comments**
 - a. Questions